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## GUIDELINES FOR SPONSORING IFTAR AT ICBC

The following are meant as guidelines for all sponsors of *Iftar* and *Suhoor* Program at ICBC. We thank community members for their generosity.

- ICBC recommends catering food from licensed restaurants (if you are planning to bring home cooked food, please make sure to cook on the same day)
- Food should be bought to ICBC no earlier than 2 hours prior to *Iftar*.
- Food should be catered for ~400 people.
- If sponsors decide to pack the food, ICBC recommends “to-go” boxes made of aluminum foil. The food must be packed in food boxes no more than 2 hours before breaking fast
- Sponsor to provide following supplies along with food:

Item	Quantity
Flat 8” plates (for iftar and/or other finger food such as Pizza)	~400
Partitioned 10 1/4” plates (for food)	~400
Bowls (dessert and/or any other side dish, if needed)	~400
Spoons and Forks	~600 (each)
Napkins	~1000
Aluminum foil trays	~8
Ice 20 lb bags	12

- A donation of \$200 cash/check for cleaning services

### **Note:**

ICBC will provide Water, dates for *iftar*, serving spoons, and tea.

Sponsor should arrange volunteers to help (there may be a few volunteers available at ICBC, also, to help setup and serve)

### **Water Bottles:**

In concert with all other Masajids in the area - ICBC will discontinue supply of plastic water bottles starting this Ramadan. Instead - **Filtered Water** will be provided on site for Refilling individual Water Bottles. Hence all brothers and sisters are reminded to carry their own water bottles which can be easily refilled at the Dispenser Faucets.

***For questions or clarifications, please contact the ICBC social activities committee at: (512)363-6122***